



9th January 2019

Dear Parent/Carer

Year 9 Parents'/Carers' Evening Thursday 17th January 2019

I would like to invite you to our Year 9 Parents'/Carers' Evening on **Thursday 17th January 2019** from 5.00pm to 7.00pm.

The evening will give you the opportunity to discuss your child's progress for the year ahead and meet with your child's subject teachers. All teaching staff will be present at the Parents'/Carers' Evening. You are also welcome to make appointments with your child's Form Tutor or myself if you so wish.

We value our partnership with parents and carers and talking with you will help to ensure that your child achieves his/her full potential. You will be able to discuss his/her achievements to date and ask about any concerns. It is very important that you attend the evening in order to support your child.

You will need to book your 5 minute appointments to see each subject teacher and Form Tutor through our online booking system, on the school website following the instructions below. Please ensure you have made your bookings by **8.00pm on Wednesday 16th January**.

Go to the school website (theeastmanchesteracademy.co.uk) and click the 'tema.parentseveningsystem.co.uk' link.

- Enter your details and your child's details and choose 'Log In'. Select 'Year 9 Parents Evening'.
- Your child's teachers are then displayed for confirmation. Select 'Continue to Book Appointments'.
- Select the times you wish to see each teacher. Follow the instructions on screen to save your appointments and get the appointment times emailed or printed.

If you have any difficulties in attending the Parents'/Carers' evening please let us know.

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During the evening, you will also have the opportunity to attend one of the presentations explaining the options process. These will take place at 5:00pm, 5:30pm and 6:00pm in the MUS. Please feel free to attend any one of these presentations.

We look forward to meeting you and would like to thank you in advance for attending this important evening to support your child.

Key dates for your diary:


Thursday 17th January - Parents'/Carers' evening 5:00pm-7:00pm

Week beginning 21st January - Options assemblies (students only to attend)

Thursday 31st January - Options evening 5:00pm-7:00pm

From Monday 4th February to Thursday 14th February - Options interviews (during the school day for students only)

Yours sincerely



Mrs R Sheard-Pearson
Director of Progress Year 9